

Workforce Australia

Employment Services

TRANSITION TO WORK

Supporting young people across the Hunter Region to:

- ✓ Build confidence and develop practical skills to get a job
- ✓ Create a resume, write a cover letter and help with online applications
- ✓ Interview training and work readiness
- ✓ Connect with relevant local community services, supports and programs
- ✓ Get your Licence, tickets for work and more
- ✓ Opportunities for apprenticeships, traineeships or further education
- ✓ Find a job that suits you!

 **Mai·Wel** **LABOURFORCE SOLUTIONS**



Maitland, Cessnock, Kurri Kurri
Singleton and Muswellbrook.

www.mwlfs.com.au/transitiontowork

or use the QR code | (02) 4015 8400

YOUR STEPS TO SUCCESS WITH TRANSITION TO WORK



LET'S CONNECT

First we'll connect you to a Youth Support Mentor and you can chat about your goals and barriers. They will link you to useful support services.



IDENTIFY YOUR SKILLS & GOALS

You'll identify your strengths, skills and goals through assessments and quizzes. We can identify any barriers and skill gaps that you can work on.



PREPARATION FOR WORK & SKILL DEVELOPMENT

We will link you to work readiness workshops, workplace visits and training options. When you're ready to apply for jobs we will support you with your resume, applications and interview skills.



DISCOVERY OF OPPORTUNITIES & PLACEMENT

We'll help you to find the best placement for you. Opportunities may include placement and tasters, apprenticeships and traineeships.



ON-THE-JOB SUPPORT

When you've found work we will support you to settle in to your new environment and maintain your role through on-the-job training and additional training if needed. This support is flexible to meet your needs and will last 6 months minimum.



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